



NORFOLK

Inter Departmental Memorandum

TO: Norfolk Design Review Committee

FROM: Frank Duke, AICP, Executive Secretary

COPIES: Lori Cloud (City Clerk's office)

SUBJECT: Preliminary Agenda for March 25, 2013 Meeting

March 18, 2013

Following is the preliminary agenda for the Norfolk Design Review Committee meeting on **Monday, March 25, 2013 at 4:00 p.m. in the 10th Floor Conference Room at City Hall**. An informal discussion of agenda items is at 3:45 p.m. for interested parties in the 5th floor conference room.

A. Ghent Certificate of Appropriateness

1. Preliminary Review

- a. [627 Westover Avenue](#) – Demolish existing building and attached canopy
- b. [515 Boissevain Avenue](#) – Replace of five (5) 2nd floor windows
- c. [502 Pembroke Avenue](#) – Construct a detached garage, new fence gates and new concrete driveway
- d. [811 Graydon Avenue](#) - Replace ten (10) windows, exterior wood trim, gutters and downspouts

B. Downtown Certificate of Appropriateness

1. Preliminary Review

- a. [252 Granby Street](#) - Install LED Traxon up lights
- b. [429 Granby Street](#) - Renovate facade

C. Private

1. Preliminary Review

- a. [1309 Raleigh Avenue](#) - Install new awning, new blade signage and outdoor seating area

D. Design Review submittal requirements

An applicant or representative must attend the Design Review Committee meeting to present the request.

Applications for items scheduled for the Design Review Committee meeting can be viewed at the website below:

www.norfolk.gov/Planning/designreview.asp